# Validation/Verification Body Project-Specific Conflict of Interest Form

VERSION 3.0

2023-07-01

A Validation/Verification Body (VVB) is a competent and independent person, persons, or firm responsible for performing the validation and/or verification process. To conduct validation and/or verification, VVBs shall be accredited for project-level validation and verification in the sector of the applicable methodology and shall meet the competence requirements as set out in ISO 14065 as considered current. All VVBs must be approved by ACR and be accredited under ISO 14065 by an accreditation body that is a member of the International Accreditation Forum (IAF) and with which ACR has a Memorandum of Understanding (MoU) in place, as detailed in the ACR Validation and Verification Standard.

Prior to commencing any validation or verification services for ACR GHG projects, VVBs are required to complete and submit this project-specific conflict of interest form. When complete, the form shall be submitted for ACR approval via upload to the corresponding project within the ACR Registry. A new form is required for each reporting period for which services are being provided and no validation/verification services shall be performed until the VVB receives approval from ACR. A revised conflict of interest form must be submitted for any additions of members to the validation/verification team.

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| section I: general project details | | |
| **1** | **VVB** |  |
| **2** | **Project Proponent** |  |
| **3** | **Project Developer (ACR Account Holder), if different from the Project Proponent** | N/A |
| **4** | **Project Title:** |  |
| **5** | **ACR Project ID:** |  |
| **6** | **Reporting Period (MM/DD/YYYY-MM/DD/YYYY):** |  |
| **7** | **Expected date of upcoming site visit, if applicable (MM/DD/YYYY):** | N/A |
| **8** | **Location of expected upcoming site visit, if applicable:** | N/A |
| **9** | **Date form completed:** | Click or tap to enter a date. |
| SECTION II: Conflict of interest | | |
| **As agreed to in the “Attestation of Validation/Verification Body”:**  In connection with any ACR GHG Project Validation/Verification, the ACR-approved Validation/Verification Body (VVB) will not conduct validation/verification with respect to any project where the VVB or any member of the validation/verification team has a financial interest in the project or corporation, has played a role in developing the project or has any other conflict of interest. (Absent unusual circumstances, validating a monitoring or verification protocol and/or serving as a member of a scientific peer review process does not constitute having a role in developing a project.)  Without limiting the foregoing, VVB will not conduct validation/verification with respect to a project if an independent observer could reasonably conclude that current or prior personal or business relationships between the VVB and/or validation/verification team member(s) and the GHG Project, Project Proponent, and the Project Developer (ACR Account Holder), if different from Project Proponent, present a conflict of interest. | | |
| **1** | **Describe all relationships in the last three years between the VVB (and its affiliate organization(s), if applicable) and validation/verification team members, on the one hand, and the GHG Project being validated/verified, the corresponding Project Proponent and Project Developer (ACR Account Holder) (and eithers affiliate organization(s), if applicable) on the other. If any of these past or current relationships involve affiliate organization(s) please describe the connection.** | |
| **2** | **List any other parties supporting or assisting the project development (such as technical consultants or funding sources) and describe all relationships they have had in the last three years with the VVB (and its affiliate organization(s), if applicable) and validation/verification team members.** | |
| **3** | **Describe the procedures and structures in place within the ACR-approved VVB to identify and prevent/mitigate any potential or actual conflicts of interest.** | |
| **4** | **Describe all potential conflicts of interest that may impact the VVB providing validation/verification services for the GHG Project.** | |
| **5** | **List all staff and/or contractors of the ACR-approved VVB who are expected to provide validation/verification services for this GHG Project for the relevant reporting period.**  **Lead Validation/ Verifier:**  **Validator(s)/ Verifier(s):**  **Technical Expert(s):**  **Independent Reviewer:**  **Other(s):** | |

*Proceed to attestation on next page*

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| section III: Attestation | |
| **1** | The VVB hereby attests that:   1. Neither the ACR-approved VVB nor any member of the validation/verification team has a known conflict of interest with respect to the proposed work; 2. All potential conflicts of interest have been identified and there are structures and processes in place to successfully avoid or mitigate them; 3. All information provided in this form is true, correct, and complete to the best of their knowledge; and 4. The VVB will maintain the accuracy and completeness of the information contained herein by notifying ACR in writing at [ACR@winrock.org](mailto:ACR@winrock.org) with cc to [ACRForestry@winrock.org](mailto:ACRForestry@winrock.org) (for Forestry projects) or [ACRIndustrial@wnrock.org](mailto:ACRIndustrial@wnrock.org) (for Industrial projects), within 5 business days of any material change. |

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| **In witness whereof, the VVB has caused this Attestation to be executed by a duly authorized representative as of the date set forth below** |  |

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| **Name** |  |
| **Title** |  |
| **Organization** |  |
| **Date** | Click or tap to enter a date. |