# Multi-Site Design Document

VERSION 1.1

2023-12-01

BackgroundACR has established procedures for GHG projects to include multiple facilities, fields, or parcels (hereafter referred to collectively as “Sites”) as an Aggregated project or as a Programmatic Development Approach (PDA) project so that they may achieve efficiencies of scale and other potential project administrative benefits while preserving the accounting principles of the ACR Standard and its approved methodologies, and the integrity of the monitoring, reporting, and verification processes.

Instructions ACR requires that a Multi-Site Design Document be provided by Aggregated or PDA GHG Projects to describe how the Project conforms to ACR Standard requirements specifically governing multi-site projects. This template first addresses general Aggregation and PDA requirements. It then provides a Site Information Table, where details concerning individual Sites shall be recorded. This document is considered an appendix to the GHG Project Plan and must be uploaded to the ACR Registry, denoted as a GHG Project Plan document type. This appendix is subject to validation and will be public.

|  |
| --- |
| Section I: Project information |
| 1 | **Project Title** | Title Example |
| 2 | **ACR Project ID#** | ACRXXXX |
| 3 | **Date Form Completed** | Click or tap to enter a date. |
| Section II: General Requirements |
| 1 | **If the GHG Project includes multiple landowners/facility owners, is the Project Proponent also the ACR Project Developer Account Holder?** | [ ]  Yes[ ]  No |
| 2 | **Is a single ACR-approved methodology version implemented on all Sites, or is a pair of ACR-approved methodologies implemented as specifically allowed by the methodologies?** **Identify the methodology name and version.** | [ ]  Yes[ ]  No      |
| 3 | **What is the overarching project Start Date? (MM/DD/YYYY)** **Does it correspond to the earliest Implementation Date among the Sites?** |      [ ]  Yes[ ]  No |
| 4 | **For AFOLU projects including multiple landowners, has the Project Proponent entered into a legally binding Reversal Risk Mitigation Agreement with ACR?** | [ ]  Yes[ ]  No[ ]  N/A |
| 5 | **For AFOLU projects, is reversal risk analyzed and the Buffer Pool Contribution Percentage calculated for the overall GHG Project?** | [ ]  Yes[ ]  No[ ]  N/A |
| Section III: Aggregation Requirements |
| 1 | **Is the GHG Project utilizing Aggregation?**[[1]](#footnote-2) *If Yes, complete remaining question in this section.* | [ ]  Yes[ ]  No |
| 2 | **If required by the chosen methodology, is the inventory statistical precision calculated at the Aggregated Project level?** | [ ]  Yes[ ]  No[ ]  N/A |
| Section IV: Programmatic Development Approach Requirements |
| 1 | **Is the GHG Project utilizing the Programmatic Development Approach?**[[2]](#footnote-3)*If Yes, complete remaining questions in this section.* | [ ]  Yes[ ]  No |
| 2 | **Project Boundaries***Describe the anticipated project boundaries, including geographic, temporal, and GHG assessment boundaries.* |
| 3 | **Baseline Scenario***Describe the baseline scenario of the GHG Project and the anticipated contribution of future Sites or Cohorts toward the GHG Project as a whole.* |
| 4 | **Monitoring, Reporting, and Verification***Provide the anticipated schedule of monitoring, reporting, and validation/verification for Sites, Cohorts, and the GHG Project as a whole.*      |
| 5 | **Management System***Describe the management system that includes the following:** The reason why all expected project participants and Sites cannot be included upon initial validation.
* A clear definition of the roles and responsibilities of personnel involved in monitoring, reporting, validation/verification, and recruitment of new Sites.
* The eligibility criteria for recruiting new Sites to the PDA.
* Procedures to avoid double counting, that no Site or group of Sites has been or will be registered on ACR as part of another GHG project.
* A Site-level QA/QC process for record and documentation control (to be made available to the VVB at time of validation).

      |
|  6 | **All Sites must undergo validation prior to issuance of ERTs against its associated project activities. Have all Sites been validated?** | [ ]  Yes[ ]  No |

|  |
| --- |
| SECTION V: SITE INFORMATION TABLE |
| InstructionsComplete the following table, outlining the attributes of the Sites enrolled in the GHG Project. PDA Projects must update this table and reupload it to the Registry at each validation as new Sites are enrolled. For AFOLU projects, clearly define the geographic boundary uniquely identifying each Site (including maps and/or spatial files as required by the chosen methodology) using additional sheets as necessary. Omit or provide additional rows for Sites as needed. |
| Unique Site ID | Unique Cohort ID (PDA only) | Landowner/Operator Name and Contact Details (Email and Phone)[[3]](#footnote-4) | Site-specific Implementation Date (MM/DD/YYYY) | Description of Implementation Date and supporting documentation | Crediting Period Dates (MM/DD/YYYY–MM/DD/YYYY) | Short narrative description of Site’s project activities, including its demonstration of eligibility and additionality. | Geographic Size (acres or hectares; AFOLU only) |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Total |  |

1. A GHG Project that contains multiple Sites with a single Start Date and Crediting Period. No new Sites can be added after the validation. [↑](#footnote-ref-2)
2. A GHG Project in which successive Cohorts of Sites are added incrementally to a Project over time. [↑](#footnote-ref-3)
3. Contact details may be redacted in the publicly maintained version of this table. [↑](#footnote-ref-4)